

WELCOME

Stagebox was founded 10 years ago with a mission to help young people break into the industry and achieve their dreams regardless of background, home location or previous experience.

With a programme for every aspiring performer we are proud of the breadth of training experience, opportunity for collaboration and professional development that accelerates industry progression whilst providing what each individual needs to take their next step at any given moment in the journey.

Our dedicated team look forward to welcoming you and your child to the start of their industry journey! Congratulations and a warm welcome from us all! Your child will work with a vast creative team, make countless networks across many years and will be supported by our pastoral care team who will nurture them in their journey.

Team Stagebox



30 PRIVATE SINGING LESSONS

SINGING MEMBERSHIP SCHEDULE ANYTIME ONLINE

We offer private singing coaching every week during term time. You can select your lessons at our calendar one month in advance.

We offer an on demand advice and casting preparation line to help our members achieve their professional and further education goals

Our provision is industry acclaimed and gives parents/guardians peace of mind their child is being trained on an industry pathway with an industry stamp designed for individual growth.

All included from **£98 p/m (+ vat)**



ABOUT VOCAL BALANCE

WEST END VOCAL COACHING

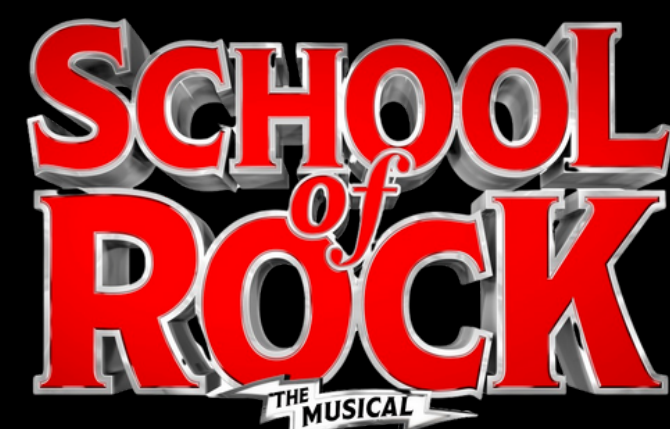
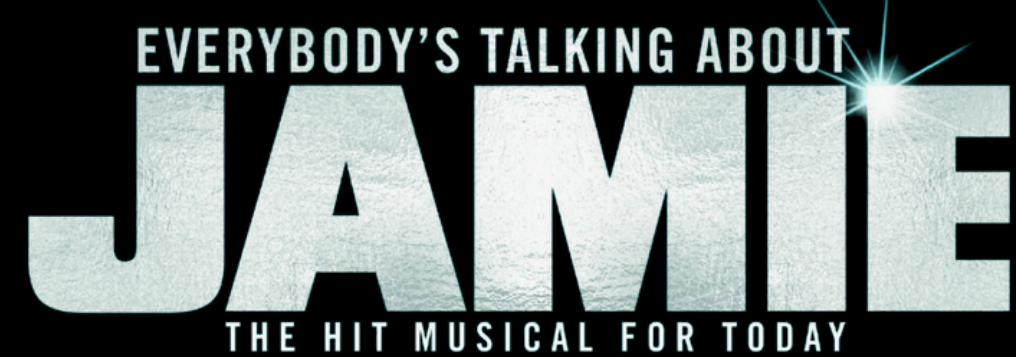
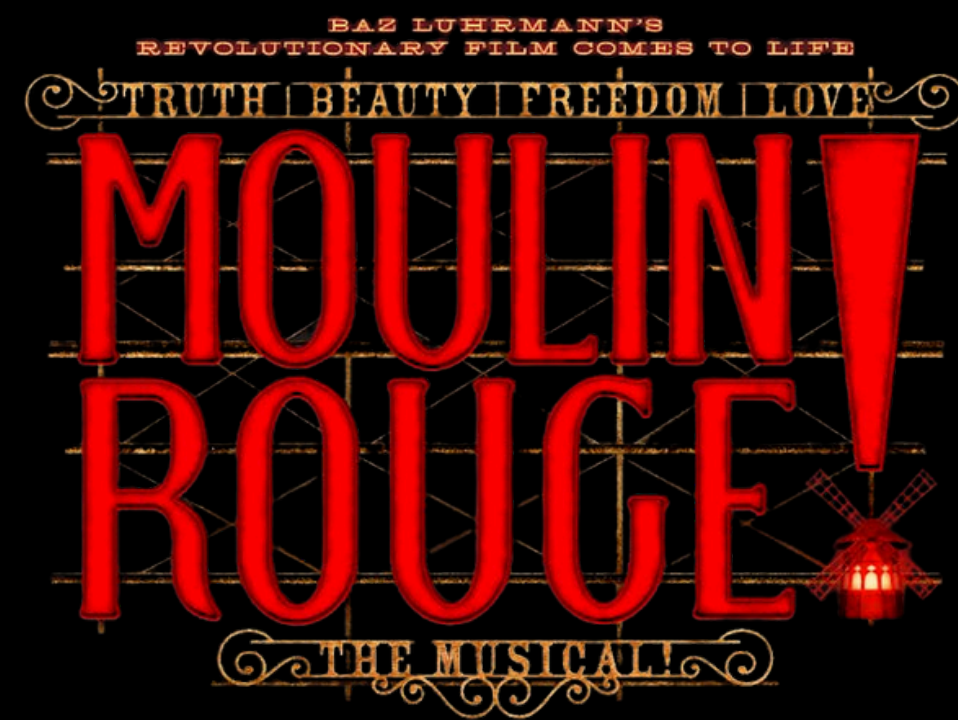
Vocal Balance teach leading industry professionals and are show consultants for productions including at The National Theatre and have taught at leading drama schools in the UK. Vocal Balance accredited teachers have extensive training under the tutelage of Julie Gossage and Richard Halton who work alongside Stagebox to deliver industry driven results & success. The Vocal Balance Technique produces voices that are strong, flexible, free and healthy, allowing pupils to sing for long periods of time without fatigue or strain. It's a blend of ideas, techniques and practices, evolved over many years, which have achieved industry results.

Vocal Balance believe the basic premise for any singer is to maintain a stable larynx and clean sound. In order to achieve this you need to establish three things: air flow, vocal cord closure and effective use of vowels. Achieving "Vocal Balance" is the single most important thing that a singer must learn. Stagebox leads the field for lead talent training for pre-vocational study.



WHO DO STAGEBOX & VOCAL BALANCE TRAIN?

LEADING CHILD & ADULT WEST END PERFORMERS
AS SEEN IN HIT SHOWS INCLUDING

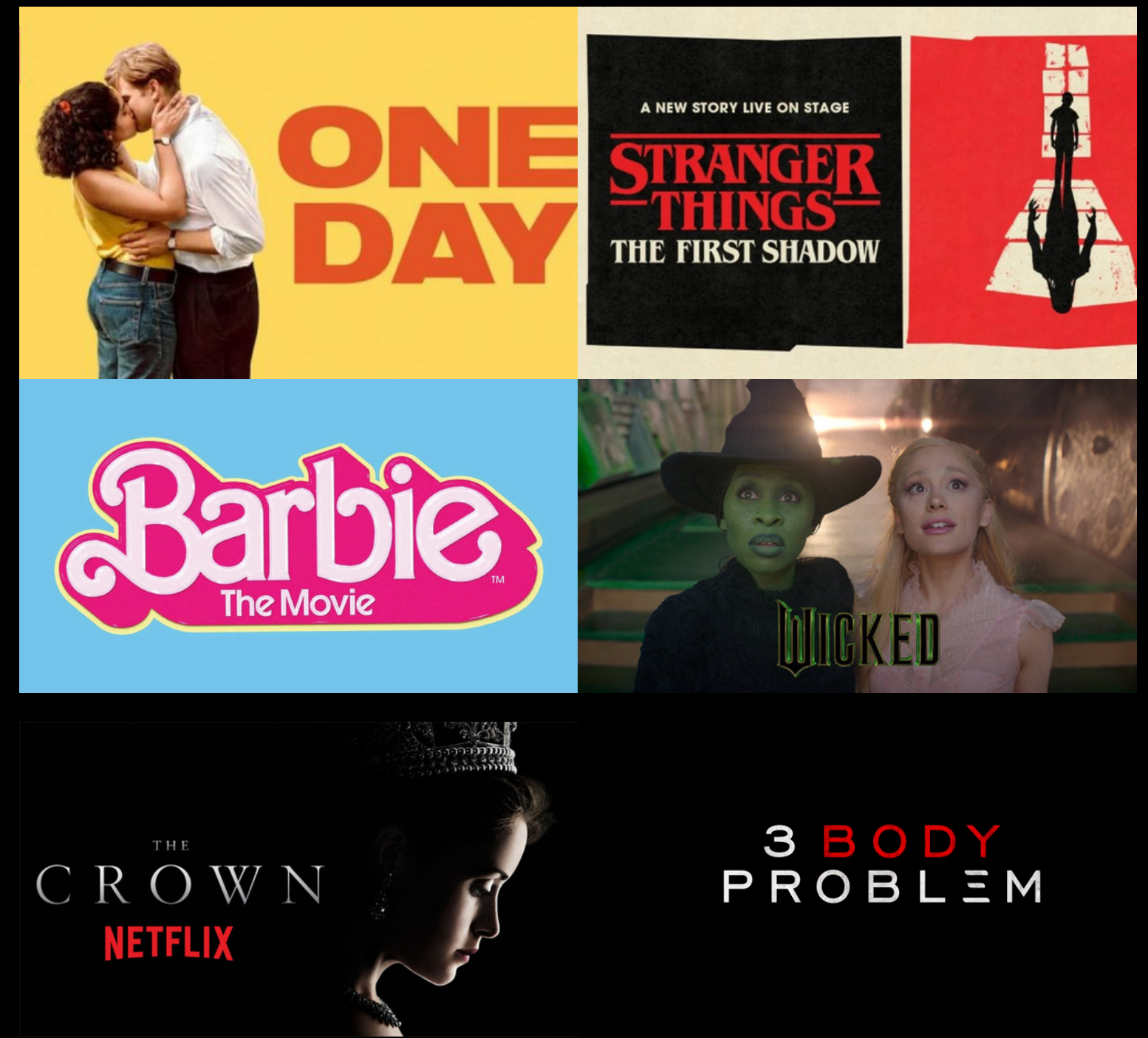


ABOUT STAGEBOX MANAGEMENT

LEAD TALENT MANAGEMENT FOR THEATRE, TELEVISION & FILM

Stagebox Management nurtures and builds talent for leading film, television, theatre, musical theatre and commercial projects. Stagebox Management are proud to solely represent Stagebox members. Stagebox provides world class training which prepares our clients for the top level of the industry.

Managers are assigned at each stage of the client journey from newcomer to established artist.. Our emerging talent division offers industry representation for early career development. Our established talent division offers bespoke industry representation for established artists. We work with our partners in America to provide extraordinary opportunity to our roster.



FAQS

When does my child's membership commence?

You secure your place with an annual administration fee (£50 + vat). Your membership then begins on a rolling monthly basis from September (or the next month if you join us mid year). All memberships are on a rolling basis and full information is available at our [terms and conditions](#).

What happens if my child needs to miss a session or a week of training?

We strongly encourage full attendance but we understand sometimes this may not be possible due to scheduling.

Singing absence: private lessons are scheduled by you. Rescheduling may be an option in exceptional circumstances using your online calendar.

Acting absence: if you need to miss a Wednesday evening session please catch up on any missed material.

Musical theatre absence: you can attend any training centre as scheduled within your dates list. You can turn up to the centre of your choice for any 4 day block (please note you must attend the same week 3 and 4 location due to Company Project rehearsals) for each week.

How do I give notice?

Most of our members stay for many years until graduation with memberships and management to suit every step of the journey. However, if you'd like to downgrade, please visit your [terms and conditions](#).

How do you stream members?

Musical Theatre: all disciplines are streamed into intermediate and advanced studios for singing and dancing

Acting: acting is streamed on age

Singing: singing is 1-2-1 and therefore there is no streaming

How do I apply for a bursary?

Limited bursary funding is available by clicking [here](#). Bursaries are available on a means tested, commitment and talent based assessment. You must re-apply for bursary funding each year.

What does my child need from the uniform collection?

You need a minimum of one top, one bottom and one layer. All members must wear uniform to train.

How long does uniform take to arrive?

Uniform is dispatched by DPD who will send a tracking update when your packed is en route to you. We advise you order in plenty of time.

Do you charge VAT?

We charge VAT on adult sized clothing and this is calculated at checkout. For shoes, please wear plain black trainers and/or black split sole laceless shoes for musical theatre programme.

What is the shipping cost?

Shipping is calculated on UK or International delivery charges and includes postage and packaging.

How do I know what size my child will be in the uniform?

Please check the sizing guides online at our website before you order.

How does Stagebox Management work?

Stagebox Management is an industry leading management for clients from newcomer to advanced. Stagebox has a full management team who work year round to secure our clients opportunities from our White City offices in the Television Centre. You're eligible to be represented once you're a member and we will advocate, nurture and champion all our clients. Our training programmes are set up to prepare our clients for the top level of the industry. The singing membership prepares them for vocal auditions, the acting membership prepares them for acting auditions and the musical theatre prepares them for the top level of musical theatre castings in the child and adult sector. Therefore, with their toolkit our job is to guide and steer them to achieve their goals.

What fees are there to join Stagebox Management?

There are no fees to join Stagebox Management- we take 20% + vat commission on all paid jobs booked. This is industry standard and reflects the work your agent will do throughout your professional contract engagement. All clients receive Stagebox Management contracts with full information.

What do I need to get started with representation?

The only consideration is that young actors need professional headshots for professional representation. We recommend [About Studio](#) in London [quote Stagebox on booking for best rate] or [Emily Goldie](#) in Yorkshire [quote Stagebox on booking for best rate].

How do I speak to a member of the team/get feedback on my child?

Every child is eligible for Stagebox Management representation – you will be assigned a manager to support you on your journey. Our team knows every member and we give feedback in training to members and/or parents where we feel we have feedback to share. As Stagebox is an industry accelerator we do not provide written feedback but we are happy to provide school or further education references on request. You can also [book a phone consultation](#) to catch up about your child.

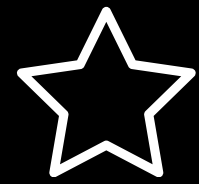
What happens to my child's membership if they book professional work?

If you book work through Stagebox Management that is 6 months or more in duration (or at the discretion of Directors) we will pause your membership. This means you don't need to worry about paying for training whilst you are in professional work.

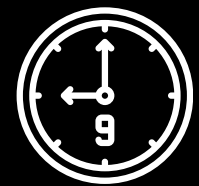
STAGEBOX HOUSE RULES



Our members' professional etiquette is at the cornerstone of Stagebox. Stagebox members are expected to follow professional standards and we do not tolerate bullying. Our community is kind, respectful and inclusive.



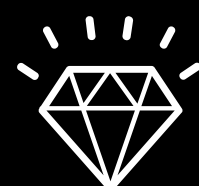
Training groups are allocated by age and ability. Stagebox reserves the right to allocate studio groupings.



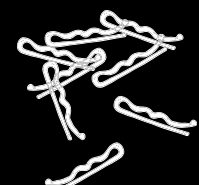
It is vital that members arrive on time. No latecomers will be admitted. Members must arrive 15 minutes before sign in / sign out time. In exceptional circumstances please contact the team via email to let them know your estimated arrival time.



Full uniform must be worn to gain entry to the Stagebox studio.



All jewellery including 'invisible' earrings, watches and nail varnish must be removed prior to entry into the studio.



Hair should be immaculate at all times in the Stagebox studio. Long hair must be tied back.



One Stagebox bag will be permitted per member. No additional bags or suitcases will be allowed into the studio.



Members should have access to material in advance of classes so they are fully prepared for each session. Members should also bring a notepad and pen to each session so they are able to take notes on any feedback and track their development throughout their training sessions.



Mobile phones should be switched off and remain the member's bag throughout the day at Stagebox.



No photographs will be permitted in the Stagebox Studio except those taken professionally.



Where participating in a digital programme on Zoom, all members' cameras must remain on at all times during the session. The chat function should only be used when instructed by the coach.



Children must attend training weeks in full (eg all 4 days). We reserve the right to deny entry to perform in Stagebox productions and/or video projects where a child has been absent from training or rehearsals due to non-attendance or illness. Please see full policies.



If a member is unwell prior to arrival. Please do not come to the studio. Please email contact@stagebox.uk and await advice.

STAGEBOX: FULL POLICIES



STAGEBOX LEVEL AND STUDIO ALLOCATION- All Memberships

- Our industry audition panel assesses all level and studio allocation in audition and throughout their time with Stagebox.
- Level and studio allocation are assessed and reviewed on a continual basis throughout the membership. Children will be streamed per discipline on age and ability
- Our assessment and review processes take into account the industry expertise of our resident creative team, visiting industry creatives and Stagebox head office.
- All assessments and reviews consider multiple factors covering: attendance, progress, professionalism, conduct and commitment. All reporting is in the studio and there is no written feedback. This is reflective of the industry and the production led focus we have at Stagebox that mirrors the industry
- All studios are allocated based on age and/or ability. Members are allocated to the studio that best serves their needs at each point of their learning journey. The company is all via audition entry and our mixed age approach inspires achievement, friendship, confidence and leadership skills.



ATTENDANCE AND ABSENCE POLICY - Musical Theatre Membership

- Sign in time is 9:40am
- Collection time is 5pm for all prompt.
- We expect full attendance for our professional company. You can turn up to any location to suit your schedule and we expect all members attend a week 1, 2, 3 and 4.
- Members must be available for all training days in full in order to attend the training week due to safety and risk assessments. This includes production weeks (The Company Project).



ATTENDANCE POLICY - Acting & Singing Membership

- Members are asked to be ready to start 10 minutes before class begins.
- For online memberships, members must have a functioning camera and microphone to attend training. Cameras must remain on and members must be visible
- We encourage full attendance in order for members to receive the full benefit of their membership.
- Attendance is as per membership offer and full dates are provided on offer.



SIGN IN/SIGN OUT POLICY- Musical Theatre Membership

- Members of UK high school age (Year 7 and over) may sign themselves in and out whereby this has been confirmed at sign up.
- Members of UK primary school age (Year 6 and under) must be dropped off and signed in by an adult over the age of 18 to be formally signed into the care of Stagebox staff.
- It is the responsibility of the parent/guardian to ensure that the Stagebox team are aware of any child protection concerns, requirements or court orders regarding their child. All disclosures are confidential and allow the team to appropriately care for and protect your child and others.
- If a member has not been collected within 20 minutes of sign out time and there has been no contact from the child's primary contact, the Stagebox team will attempt to contact the member's secondary contact to arrange for them to be collected. If a member has not been collected within an hour of sign out time, the Stagebox team will revert to our child protection policy to ensure the safety of the member and will notify the relevant authorities to seek further guidance.

STAGEBOX: FULL POLICIES

HEALTH & WELFARE POLICY



- Please ensure you provide full medical disclosure at sign up which will be treated confidentially. If your child develops any physical or mental health that our team need to be aware of to care for them please email us to update us to contact@stagebox.uk
- We reserve the right to send members home due to infectious illness or if they report they are too unwell to be in training. Where members miss any training due to illness (and this is not disclosed at sign up or provided under a care plan), we will not be able to re-admit them for the remainder of the week.
- Members must be available for all training days in full in order to attend the training week due to the intensive nature of training, health and safety and risk assessments. This includes production dates (The Company Project Live and the Video Project).
- Our centre leads are all licensed chaperones holding enhanced DBS checks with the local education authority. They also have extensive mental health and safeguarding training for paediatric care. Stagebox reserves the right to contact parents or guardians in the interests of the child if our centre leads feel a child is too unwell to continue with training. Online training is also monitored by DBS licensed members of staff.
- For health and safety reasons, whilst a child is in Stagebox care, it is the parent/ guardian's responsibility to ensure that you or another responsible adult (over the age of 18) is available to collect your child within no more than 1 hour in the event that your child is unwell.
- Parents must advise Stagebox in writing of any change to emergency contact numbers/telephone numbers/email addresses whilst a member is in Stagebox care. This is crucial so that we are able to contact you in any emergency.
- Stagebox reserves the right to refuse to allow your child to participate in any Stagebox related activity in the event that your child is deemed to be unwell or unfit to take part.
- Any illness/injury occurring whilst in Stagebox care must be reported to the Stagebox centre lead immediately at the time so they can ensure health and safety. If unwell or injured, it is the member's responsibility to seek help from pastoral care lead or staff.
- Any pre-existing physical/mental illness or injury must be reported to Stagebox in advance of training. We will deal with this information confidentially with communication with necessary pastoral leads as required. All disclosures are confidential and allow the team to appropriately care for and protect each individual.
- Stagebox reserves the right to call 999 in the event of an emergency whilst members are in Stagebox care.

OTHER



- Stagebox has a strict policy on mobile phones. Any phone must be switched off and remain in the member's bag whilst they are under Stagebox care. We accept no liability for electronic devices brought to site. Phones may be used with supervision for example where a member of Stagebox has specifically advised for access to sheet music or scores. Phones being used outside of this will be kept and returned to the collecting parent/guardian at sign out.
- Social media activity is closely monitored by the Stagebox Team. Any material found on any social networking site that could contravene our Child Protection Policy or be viewed as damaging the safety of any Stagebox member or the reputation of Stagebox (including photographs/videos etc) will be dealt with seriously.
- We reserve the right to film and post video and photographic content at Stagebox including for Instagram, Facebook, YouTube, TikTok, social media, production press, EPK and national press. This includes resharing of content. If your child cannot appear in media please notify us at sign up to contact@stagebox.uk



STAGEBOX: FULL POLICIES



CONDUCT

- We have a zero tolerance bullying policy.
- Members and parents/guardians are expected to behave in a polite manner to staff and fellow members and be respectful and kind to each other.
- We do not condone negative or aggressive behaviour from parents or guardians toward staff or children in our care.
- In the event of a member being disruptive in class we reserve the right to ask them to sit out or to send them home in severe circumstances.
- For the protection of staff and children, parents and members will not contact Stagebox staff via personal communication either through social media, email or phone. All communication should be directed through Stagebox HQ (contact@stagebox.uk).